



# RESIDENTIAL OWNERS ACCOUNT REVIEW REQUEST

If you wish to dispute your account balance, please complete the form below and return to Morris Management, Inc. at the address below. All adjustments of late fees, repair charges and fines must be approved by your Association's Board of Directors. Approved adjustments to your account will be posted within 5 days of the date of the Board's approval.

Please submit the following request to my Association's Board of Directors for their consideration.

I wish to request a waiver / reduction of:  late fees  repair charges  fines  other:  
from my account due to the circumstances explained below: (Use additional sheets if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Owner's Name: \_\_\_\_\_  
Community: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Please respond with your decision on this request to:

E-Mail: \_\_\_\_\_ Address: \_\_\_\_\_  
Fax Number: \_\_\_\_\_ City, St, Zip: \_\_\_\_\_

### MORRIS MANAGEMENT/ BOARD USE ONLY

Date Received: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date Reviewed: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Resolution: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_